

ANNUAL PROCUREMENT PLAN

FY : 2019-2020

Budget : Revenue
Budget-Development


Ministry/Division : Prime Minister's Office
Agency : NGO Affairs Bureau
Procuring Entity Name & Code : NGO Affairs Bureau, Code:100118

Package No.	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approved Authority	Source of Funds	Estd Cost (In Tk. lakh)	Time Code for Process	Not used in GOOD	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	GOODS	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
01	Stationary	No.		RFQ, DPM	HOPE	GOB	8.00	Planned Dates		5 Oct	15 Oct	20 Oct	25 Oct	30 Oct	5 Nov	5 pm	
								Planned Days		5 Oct	15 Oct	20 Oct	25 Oct	30 Oct	5 Nov	5 pm	90
								Actual Dates		10 Oct	25 Oct	30 Oct	10 Nov	15 Nov	20 Nov	5 pm	
								Planned Dates		5 Dec	20 Dec	21 Dec	25 Dec	30 Dec	5 Jan	5 pm	
								Planned Days		5 Dec	20 Dec	21 Dec	25 Dec	30 Dec	5 Jan	5 pm	90
02	Electric Materials	No.	16 Ton	E-GP, DPM	HOPE	GOB	10.30	Actual Dates		10 Dec	25 Dec	30 Dec	5 Jan	10 Jan	10 Jan	5 pm	

Handwritten signature and date: 27/01/20
K. M. Abdus Salam
Director General
NGO Affairs Bureau
Prime Minister's Office

Budget: Revenue

03	Computer & Others	No.	20 Pc 5 Laptop	RFQ, DPM & E-GP	HOPE	GOB	12.00	Planned Dates	15 Jan	15 Jan	26 Jan	27 Jan	30 Jan	5 Feb	5 pm
								Planned Days	15 Jan	15 Jan	26 Jan	27 Jan	30 Jan	5 Feb	5 pm
04	Furniture	No.	50	RFQ, DPM	HOPE	GOB	18.00	Planned Dates	15 Feb	25 Feb	30 Feb	1 Mar	2 Mar	5 Mar	5 pm
								Planned Days	15 Feb	25 Feb	30 Feb	1 Mar	2 Mar	5 Mar	5 pm
05	Publications		3	RFQ		Total	6.00	Planned Dates	3 Oct	10 Oct	15 Oct	20 Oct	25 Oct	30 Oct	5 pm
								Planned Days	3 Oct	10 Oct	15 Oct	20 Oct	25 Oct	30 Oct	5 pm
								Actual Dates	15 Oct	20 Oct	25 Oct	30 Oct	5 Nov	10 Nov	5 pm
06	Books & Periodicals		200	RFQ, DPM	HOPE	GOB	2.00	Planned Dates	1 Mar	10 Mar	15 Mar	20 Mar	25 Mar	30 Mar	5 pm
								Planned Days	1 Mar	10 Mar	15 Mar	20 Mar	25 Mar	30 Mar	5 pm
								Actual Dates	1 Mar	10 Mar	15 Mar	20 Mar	25 Mar	30 Mar	5 pm


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